



**STATE OF UTAH**  
**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**DIVISION OF SOLID AND HAZARDOUS WASTE**  
288 North 1460 West, P.O. Box 4880, Salt Lake City Utah 84114-4880  
Telephone (801) 538-6170

**IMPORTANT! BEFORE FILLING OUT FORM, PLEASE READ ALL INSTRUCTIONS ON BACK.**

**REGISTRATION FOR USED OIL COLLECTION CENTER**

**1. Collection Center Identification**

|   |                  |
|---|------------------|
| Center Name                                   | Telephone Number |
| Center Street Address                         | County           |
| Center Mailing Address                        |                  |
| Person Operating Center (If Other Than Owner) |                  |

**2. Owner Identification**

|            |                  |
|------------|------------------|
| Owner Name | Telephone Number |
| Address    |                  |

**3. Registration Status**

**4. Type of Registration - Check One (1) Only**

|  |  |
|--|--|
| <input type="checkbox"/> <b>New Application</b>          | <b>A.</b> <input type="checkbox"/> Do-it-yourselfer - accepts up to 5 gallons from DIYer per visit   |
| <input type="checkbox"/> <b>Application Modification</b> | <b>B.</b> <input type="checkbox"/> Do-it-yourselfer - accepts up to 5 gallons from DIYer per visit and up to 55 gallons from farmers per visit     |
| <b>Registration Number</b><br>_____                      | <b>C.</b> <input type="checkbox"/> In addition to DIYer oil, accepts used oil from other businesses in amounts no larger than 55 gallons per visit |
|  | <b>D.</b> <input type="checkbox"/> Accepts used oil <u>only</u> from other businesses in amounts no larger than 55 gallons per visit               |

**5. Description of the type and size of used oil tank and secondary containment**

\_\_\_\_\_

**6. Fed Tax I.D. Number** \_\_\_\_\_ **or Social Security Number** \_\_\_\_\_

**7. Attachments - Attach documents to application as described on reverse side of this form**

\_\_\_\_\_

**I hereby certify that the foregoing is true and correct**

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# INSTRUCTIONS

## TYPE OR PRINT NEATLY IN BLACK INK

GENERATOR USED OIL COLLECTION CENTER and/or DO-IT-YOURSELF (DIYer) USED OIL COLLECTION CENTER is addressed in **Utah Standards for the Management of Used Oil, R315-15**.

Each person desiring to operate a GENERATOR USED OIL COLLECTION CENTER or a DO-IT-YOURSELF USED OIL COLLECTION CENTER within Utah shall use this form to apply to the Division of Solid and Hazardous Waste for registration. This form must be signed by the company owner or its designated representative.

The owner or operator of the center shall notify the Division of Solid and Hazardous Waste in writing of any changes to the information submitted on any pending or approved application within 20 days of the change.

A registered GENERATOR USED OIL COLLECTION CENTER and/or DO-IT-YOURSELF USED OIL COLLECTION CENTER shall maintain a complete record of all analyses and transactions, documented by reproducible receipts for **three years**; and, upon request, make available to the Division for inspection or photocopying, all applicable analyses, records, and receipts for purposes of review and audit.

## DEFINITIONS

- **USED OIL** - any oil, refined from crude oil or a synthetic oil, that has been used and as a result of that use is contaminated by physical or chemical impurities.
- **Do-it-yourselfer (DIYer)** - a person who generates used oil through household activities, including maintenance of personal vehicles.
- **DIYer USED OIL COLLECTION CENTER** - any site or facility that accepts or aggregates and stores used oil collected only from do-it-yourselfers and small farmers.
- **GENERATOR USED OIL COLLECTION CENTER** - any site or facility registered with the state to manage used oil and that accepts or aggregates and stores used oil collected from used oil generators, which may include DIYer used oil brought in shipments of no more than 55 gallons.

## SECTION 4 - CHECK ONLY ONE BOX

- A. Check this box if you accept used oil only from do-it-yourselfers, up to five gallons per visit.
- B. Check this box if you accept used oil from do-it-yourselfers, up to five gallons per visit, and from farmers, up to 55 gallons per visit.
- C. Check this box if you accept used oil from do-it-yourselfers, up to five gallons per visit, from farmers, up to 55 gallons per visit, and from other businesses, up to 55 gallons per visit.
- D. Check this box if you accept used oil **only** from other businesses, up to 55 gallons per visit.

## SECTION 5

Identify if the used oil storage unit is a tank or barrel, what kind of material it is made of, and give the gallon capacity for the unit. Describe the type of secondary containment for the storage unit (concrete box, metal basin, etc.) and if the unit is located outdoors or indoors. If the collection center does not have a used oil storage tank and/or secondary containment, the Division may furnish these items, if available. A **"Waiver of Liability"** form must be signed by the collection center owner/operator prior to being provided a state-owned storage tank and/or secondary containment.

## SECTION 6

Facilities owned by an individual, must provide their Social Security Number. Facilities owned by a partnership, LLC, or corporation, must provide their Federal Tax ID Number.

## SECTION 7

Attach copies of documentation, forms, or correspondence as needed to show the following:

- The status of business, zoning, and other applicable licenses and permits required by federal, state, and local governmental entities;
- An emergency spill containment plan;
- Proof of insurance or other means of financial responsibility as required by Division rules for any liability that may be incurred during the collection and storage of used oil. The Executive Secretary of the Solid and Hazardous Waste Control Board may waive the requirement for proof of liability insurance if the facility documents in writing that it has satisfied the criteria in R315-15-13(c)(1)-(6).